Kilmersdon Parish Council

**M I N U T E S**

Full Council Meeting held 14th January 2025

In attendance:

Cllrs Ham, Lucas, Hudson, Cook

1 member of the public

Clerk to the Council Jen Gregory

Public Forum

Matters raised:

1. Street Lamp Jack and Jill Hill
2. Church Street Bridleway/footpath missing signage
3. Signage for top of School lane on B3139
4. Signage for Charlton Lane (from Kilmersdon)

Agreed for Clerk to action fault process for items 1 and 2 with enquiries of process for signage for items 3 & 4

24/25 82 Apologies for absence

 All Councillors in attendance.

24/25 83 Chairman’s Welcome and Introductions

Everyone was welcomed by the Chair.

24/25 84 Declarations of Interest

No declarations advised in tonight’s meeting.

24/25 85 Minutes

 Minutes of the Full Council meeting held Tuesday 10th December were approved as a correct record.

 **Resolved: Minutes duly signed in the presence of the meeting.**

24/25 86 Matters Arising

 Village Shop Grant Monies – Received cheque (Bank January)

 Grasscutting Contract – Ongoing – Request 07.01.25

Zip Wire Maintenance / Cost Insurance implications – GB quote Accepted

 Banking admin update – Problematic, further discussion under 24/25 89 d

 Fencing matters (Hall /Matthews) – Quotation accepted awaiting better weather to start, notice given to property owner, response to be made following his questions of access.

 Car Parking Request – Agreed and advised

 Joint Villages Planning Meeting Cllr Hobbs – Awaiting date, clerk to chase

 Playing Field RA – SH to perform meeting arranged w/c 20.01.25

 GB Sport and Leisure – January cancelled to see how the RA performs.

 Parish Boundary Framed picture – Returned by Clerk and installed at Hall

24/25 87 Councillor Items *(Matters raised by Councillors that do not appear elsewhere on the agenda)*

Sustrans – Closure of Colliers Way. Notification going to a former Councillor. Clerk to contact Sustrans and be added to list. Content of closure noted.

Appeal 180 homes – arranged for the 5th February at 10am at Shepton Mallet council offices. Anyone interested in going has to register attendance. Cllr Hudson said he may go as a resident of the village. Clerk happy to attend if needed.

Cllr Lucas said that the top of Hoares lane was difficult in the recent icy weather. Consideration was given to a grit bin at the top of the hill. Salt was available and stored in the garage.

 **Resolved: Cllr Ham proposed a new grit bin, seconded by Cllr Hudson, all in agreement.**

24/25 88. Somerset Councillor Report

Nothing to report.

24/25 89. Finance

1. Approve payments to be made

 Below is a submission of payments to be made this month:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Payee** | **Detail** | **Gross** | **VAT** | **Net** |
| LSJ Gardening | Grass and Hedges | 237.99 | 39.66 | 198.33 |
| J Gregory | Salary December |  |  | 356.70 |
| HMRC | PAYE Liability | 267.60 |  | 267.60 |
|  |  |  |  |  |

**Resolved: Proposed Cllr Lucas, Seconded cllr Cook to agreed the above payments. Payments made by Cllr Hudson in the presence of the meeting.**

1. Cashbook Reconciliation

Reconciliation of cashbook to bank accounts was completed equating to £44583.68 (11.12.24)

1. Budget/ Set Precept

Discussion ensued for a considerable time reference the budget. The Council felt they needed to be financially prudent with possible legal costs relating to development in the village, possible traffic matters for the future and new play equipment. It was agreed that the precept be set at £30,970.00. This would equate to a Band D property paying £2.44 per week. As the Council would be above the 25k audit exemption levels an external audit would be required at a cost. A summary of the precept would be written by the Clerk for the noticeboard.

1. Banking

Given problems with banking the Clerk was tasked with looking at another bank. Unity Bank was widely used by other parishes and offered the ability of dual authorisation and setting limits. This provided better security for both Clerk and Council. The cost was £6 per month.

**Resolved: Proposed Cllr Ham, seconded Cllr Cook and all in agreement. Clerk to progress.**

24/25 90. Planning

1. No applications this month.
2. Previous applications (last 3 months)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Application** | **Location** | **Works** | **KPC - Decision** | **SC - Decision** |
| 2024/1521/LBC | Charlton Inn Cottage -Charlton Rd to Kilmersdon Hill | Boundary wall repairs and render to side elevation | Recommend approval (decision via email)  | Approval |
| 2024/1232TCA | Manor Farm Tumblers Bottom | Fell Trees  | Recommend Approval | Approval  |
| 2024/0447/OUT | Land At Old Redhouse Farm | 1 Detached and terrace of 5 | Recommend Rejection  | Rejected |
| 2024/0856/HSE | 4 Silver Street | 2 storey extension | No comment | Approval |
| 2022/1028/FUL | Land adjacent to Sunlea, Fosse Way | Erection of dwelling | No comment | Decided Approval |
| 2024/0923/TPO | Babington House | Copper Beech – height reduction | No comment | DecidedApproval  |
| 2024/0856/HSE | 4 Silver Street | 2 story extension | No comment | Registered |
| 2022/0614/OUT | Land South of Fossefield Road, Fosse Way, Stratton On The Fosse | Application for Outline Planning Permission for erection of up to 180 dwellings | Oppose | Pending - Rejected at Planning Committee 06.08 |

24/25 91 Reports

No policies for review this month. Aware of the need to update Financial Regulations which would be reviewed and updated once the banking situation had been resolved. Councillors ensuring that protocols were being followed and negating risks.

24/25 92 Items for Next Meeting

 Councillor surgery date to be set.

Requests for grant applications to be considered in March. New form agreed to be sent to anyone waiting for funding.

24/25 93 Parish News Items

Fossefield Update, Surgery March, Precept

24/25 94 Correspondence

 Somerset Planning had released a “call for sites” for housing development. Cut off 24th February 2025.

24/25 95 Next Meeting Date

 14th January 2025

Meeting closed at 9.00pm with all members thanked for their contribution and efforts.

A signed copy of the minutes can be obtained from the Clerk.